



Christian Early Learning Day Care and Kindergarten

ELC FEE SCHEDULE 2024

ACCOUNT SETUP & PRE-ENTRY FEES

- A non-refundable once-only Account Setup Fee of \$100.00 per family is payable on acceptance of offer to Oxley Kids (first child only).
- A non-refundable pre-entry fee payment is required within 14 days of the offer of a place for all children enrolling to a preschool program who are new to Oxley Kids. If the child attends Oxley Kids, the payment will be credited to fees due. If the child does not attend (ie the enrolment is cancelled before the child attends Oxley Kids), this payment is forfeited. The offer is not considered accepted until this amount has been paid. The amounts are as follows:
 - If the offer is for a Long Day Care place, the pre-entry payment is \$500 per child or 2 weeks' fees, based on the offered booking, whichever is the greater.
 - If the offer is for a Short Day Kindergarten Place, the pre-entry payment is \$500 per child.

EARLY LEARNING FEES

Long Day Programs (18 weeks to School Age)

Long Day Daily Fee¹	\$147.50
Long Day Casual Fee²	\$159.00

1. The Long Day Kindergarten program is included in the daily fee, and 4 year olds must attend for a minimum of 3 days per week.
2. Casual attendance is subject to availability.

All fees for permanent bookings are billed to you, even if the child does not attend for a session (including public holidays). For CCS purposes, 42 absence days per financial year are allowable (see page 3 for more information about CCS). 2 weeks' notice must be given for changes to all permanent Long Day bookings.

A casual booking may be cancelled if the centre is notified by close of business the day prior to the booking.

Short Day Kindergarten¹

	1 day per week	2 days per week	3 days per week
3YO Yearly Fee²	\$1,302.94	\$2,605.86	\$3,908.80
4YO Yearly Fee²	N/A	N/A	\$3,908.80
Short Day Daily Fee³	\$49.66	\$49.66	\$49.66

1. Short Day bookings apply during Kindergarten terms, 8:30am to 2:00pm, on your child's permanent booked days only. Extra days or time will be charged as a Long Day Casual Fee. A full term's notice must be given to withdraw from all Short Day enrolments.
2. After allowing for the annual 'Free Kinder' allocation.



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3. Short Day daily fee applies to children participating in 3 and 4 year old funded Kindergarten programs only, and is calculated by splitting the annual fee across all booked days, without allowing for 'Free Kinder'. 'Free Kinder' payments are allocated as they arrived and passed on to families when they are paid to the service by DET. These amounts also do not account for CCS, which varies according to family circumstances, but all programs are eligible for CCS.
- All fees for permanent bookings are billed to you, even if the child does not attend for a session (including public holidays). For CCS purposes, 42 absence days per financial year are allowable (see page 3 for more information about CCS).
 - Oxley Kids offers a 5% discount for the payment of short day kindergarten fees annually in advance (applicable only to short day programs and only if CCS is not being claimed). The full amount needs to be paid by Monday, 11th December 2023, or on enrolment if enrolled after this date.
 - If you have not paid by this date, you will be billed weekly and may pay either weekly or fortnightly, 2 weeks in advance.

Oxley Kids 3 and 4 Year Old Kindergarten programs are approved and funded by the Victorian Government.



'Free Kinder'

In June 2022, the Victorian government announced that kindergarten would be free for 3 and 4 year olds in Victoria, from 2023. For children attending Kindergarten in a long day care setting (including all Oxley Kids enrolment), kindergarten is not free but the Victorian government will pay \$2,050 (for children attending 15 hours of kindergarten per week), towards the cost of kindergarten. For children attending less than 15 hours of kindergarten per week, a pro rata amount will be paid. All money received under this scheme will be passed on to families as credits to their accounts, as it is received.

Additional Help for Vulnerable Families

Both Federal and State governments provide additional support for families experiencing hardship. If you or your child has a Healthcare Card, a disability, are Aboriginal or Torres Strait Islander, are refugees or pensioners, known to Child Protective Services or in Out of Home Care, please speak to our Director to ensure the correct subsidies are applied for, in order to make sure your child gets the help they need.



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CHILD CARE SUBSIDY

Oxley Kids is approved for Child Care Subsidy (CCS) for all programs. You will need to provide your child's CRN on the Enrolment Form, as well as your CRN and Date of Birth, as this is used as a confirmation by the Department of Human Services (Centrelink).

If you believe you are eligible for CCS and do not have a CRN, please contact the Department of Human Services on 13 61 50.

If you are eligible for CCS, you will be able to claim up to 42 absences during the year (52 for the 2022/23 financial year).

LATE COLLECTION

A late fee of \$20 for the first 10 minutes and \$1 per minute thereafter will apply, per child, if your child is not collected by 6.30pm. This late fee also applies to children attending Short Day Programs that are not collected within 10 minutes of the class finishing. This fee will be added to your next account. CCS is not applicable to late fees.

PAYMENT OF ACCOUNTS

Payment Terms

- We are not permitted to accept payments in cash.
- Payment of accounts by direct debit is our preferred method of payment and forms are available from reception and in your enrolment package.
- The service also offers a range of other payment options including credit card, BPay, and direct deposit. These payment methods must be discussed with the Director or the Administrator before they will be approved.
- Payments attract the following charges:
 - Direct Debit set up fee (once only per customer) \$2.20 (via Debit Success)
 - Direct Debit from bank account - \$0.95 per transaction (via Debit Success)
 - Direct Debit from Visa or Mastercard – 1.97% per transaction (via Debit Success)
 - Direct Debit from Amex – 4.53%
 - Card payment at reception (EFTPOS or Visa & Mastercard only)– 2% per transaction
 - BPay – no charge to you (we are charged for these transactions)
 - Direct deposit to our bank account (BSB 063 167 A/c 10741197)– no fee, however you must notify us of your payment amount and date paid
- Where fees remain outstanding for 60 days or longer, without appropriate approval, you are advised that your name may be passed to our Debt Collection Agency, with all costs incurred passed on to your account.



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- Oxley Kids charges an administration fee of \$25.00 for each failed payment or missed installment. Overdue accounts will incur an administration fee of \$25 per week. We will also pass on any bank charges associated with failed payments.
- Oxley Kids also reserves the right to suspend the enrolment of the child(ren) where outstanding fees become delinquent (60 days or more) and the Oxley Kids Director has not been contacted and/or an approved payment arrangement has not been entered into.
- If at any time you experience financial difficulty affecting your ability to pay your account, please contact the Director or Administrator to discuss your circumstances.

BILLING CYCLES

- All Long Day Program fees will be billed weekly, with parents expected to maintain their account in credit by **2 weeks' fees** at all times.
- Fees for Short Day programs may be paid annually, for a 5% discount, only if CCS is not being claimed. If not paid by the due date, parents will be billed weekly, and expected to maintain their account in credit by **2 weeks' fees** at all times.
- All OSHC fees will be billed weekly, with families with ongoing bookings expected to maintain their account in credit by **2 weeks' fees** at all times.

Billing for Oxley Kids is separate from that of Oxley Christian College. Where families have students in both Oxley Kids and Oxley Christian College they will receive separate statements.

It is important that this Fee Schedule is read in conjunction with the Oxley Kids Parent Information Booklets and Enrolment Form as amended from time to time.

Please note:

- **We reserve the right to increase fees, should a wage increase occur.**